**Communications Assignment**

**Listening Skills, Types of Questions**

1. Find an online article or YouTube video about effective communication skills for tutors.

 Effective communication skills include

 a) Active listening vs. passive listening.

 b) Good listening habits vs. Poor listening habits.

 c) Types of questions tutors should/shouldn’t ask.

 d) Wait time.

 e) Appropriate feedback.

2. Write a paragraph summary on what you find there; include

 a) what the article is mainly about (what type of listening)

 b) What you especially like about the article

 c) what you disagree with in the article (if anything)

3. Be sure to cite all sources, the company or institution’s name and the web page’s url.

4. Be prepared to talk about/present this assignment to the rest of the class.